

**RULES AND REGULATIONS OF
THE GRAND BETHEL OF
THE GRAND GUARDIAN COUNCIL OF ILLINOIS**

**ARTICLE I
NAME**

The name of this organization is the Grand Bethel of the Grand Guardian Council of Illinois, Job's Daughters International.

**ARTICLE II
OBJECT**

To band together eligible members of Job's Daughters International of Illinois for the purpose of promoting the interest, welfare and growth of the Order by giving them the responsibility of the Grand Bethel with proper supervision; also, to provide a further goal for which to strive after their active days in the Bethel are over.

**ARTICLE III
JURISDICTION**

The Grand Bethel shall be under the supervision of the Grand Guardian Council of Illinois, Job's Daughters International.

**ARTICLE IV
MEMBERSHIP**

(a) Membership shall consist of all active members and Majority Members, in good standing, who are single and under the age of twenty-two (22) years, and who have registered at the Grand Bethel Annual Meeting and paid the annual fee.

(b) Every member in good standing shall have the privilege to vote on any issue at the Annual Meeting of the Grand Bethel.

**ARTICLE V
OFFICERS AND CHOIR**

(a) There shall be nineteen (19) Officers, three (3) Alternates, one (1) Flag Bearer, and up to 25 Grand Bethel Representatives.

(b) These officers shall have the same titles as the Bethel officers with the title of "Grand Bethel" before the title of the office, such as "Grand Bethel Honored Queen", etc.

(c) The elective officers shall be: Grand Bethel Honored Queen, Grand Bethel Senior Princess, who are at least seventeen (17) years of age and a Past Honored Queen, and Grand Bethel Junior Princess, who is a Past Honored Queen and is at least sixteen (16) years of age. Any member aspiring to the office of Grand Bethel Junior Princess shall be requested to briefly list their history of involvement in Job's Daughters and state their personal vision/goal for the Job's Daughters International in Illinois. The announcement of intent shall not exceed three (3) minutes. They shall be elected by secret ballot from those in attendance. Any member who has attended at least one (1) previous Annual Meeting of the Grand Bethel shall be eligible for an elective office. It shall be expected, though not compulsory, that the Grand Bethel Junior Princess and the Grand Bethel Senior Princess shall advance to the next vacant station. If this is declined, the office shall be filled by election as described above. The candidates for elective offices shall write a letter of intent to the Chairman of the Grand Bethel sixty (60) days prior to the Annual Meeting at which they wish to run. This letter shall be signed by the Daughter and her parent/guardian and an unrelated member of her Bethel Guardian Council.

(d) The appointive offices shall be: Grand Bethel Guide, Grand Bethel Marshal, Grand Bethel Recorder, Grand Bethel Treasurer, Grand Bethel Chaplain, Grand Bethel Musician, Grand Bethel Librarian, Grand

Bethel Senior Custodian, Grand Bethel Junior Custodian, five (5) Grand Bethel Messengers, Grand Bethel Inner Guard and Grand Bethel Outer Guard.

(e) All officers, Representatives, Flag Bearer, and alternates shall be appointed at the Annual Meeting of members of the Grand Bethel. Each girl shall submit her own name, with a letter of intent, to the Grand Secretary at least thirty (30) days before the Annual Meeting of Grand Bethel.

(1) The appointed offices and alternates shall be at least **twelve (12)** years of age or a Past Honored Queen and be willing to be active in supporting Grand Bethel throughout the state.

(2) The representatives and Flag Bearer shall be at least ten (10) years of age and willing to be active in supporting Grand Bethel throughout the state.

(3) All appointed officers shall be selected by the incoming Grand Bethel Honored Queen, with the approval of the incoming Grand Bethel Guardian, incoming Associate Grand Bethel Guardian, Vice Grand Guardian and Vice Associate Grand Guardian, from those expressing a written desire to serve these stations and accept the responsibility of said stations.

(aa) Should one of said station become vacant, a replacement shall be chosen from remaining letters for that position.

(bb) Should the remaining letters become exhausted, the first Grand Bethel Alternate shall be moved into the vacant position.

(f) No Bethel shall receive more than one (1) appointive officer in one (1) year, until each Bethel present is represented. After each Bethel present is represented, the procedure is again repeated until all stations are filled.

(g) In the event that an officer is elected from a Bethel that has had an appointed officer for the same year, the appointment will remain valid for the ensuing year.

(h) The elective line officers shall not be consecutively from the same Bethel, however, two members of the same Bethel may serve as Grand Bethel Honored Queen and Grand Bethel Junior Princess during the same term. However, with permission of the executive members of the Grand Bethel Guardian Council, members of the same Bethel may serve as consecutive line officers under unique circumstances.

(i) All Grand Bethel Officers shall be installed before the close of the Annual Meeting of the Grand Guardian Council of Illinois, unless excused by the incoming Grand Guardian and the incoming Grand Bethel Committee.

(1) Any uninstalled officers shall be installed at the next meeting of the Grand Bethel.

(2) Should a Grand Bethel appointed office become vacant during the GGC year, an alternate may be installed by dispensation from the Grand Guardian.

(j) The Grand Bethel officer medallions and certificates shall be presented at the Installation of Officers of the Grand Bethel and certificates to be presented at event of choice by the Grand Bethel Honored Queen but no later than Grand Bethel Official Visit.

(k) A Grand Bethel officer who accepts a Supreme Bethel office shall be given the option of retaining her Grand Bethel position.

(l) Each elected Grand Bethel Line Officer shall present a written report, at the close of her term, to the Grand Guardian Council. This same report will also be read aloud at the Annual Meeting of the Grand Bethel and, in addition, at the Grand Guardian Council meeting, if time permits.

(m) A Grand Bethel officer or Choir member attaining the age of twenty-four (24) while holding office may complete her term of office.

(n) In the case of a vacancy in the stations of Grand Bethel Senior Princess or Grand Bethel Junior Princess, an election shall be held within ninety (90) days of receipt of letter of resignation/suspension/expulsion. The candidates for elective office shall notify the Chairman of the Grand Bethel in writing sixty (60) days prior to the special election.

ARTICLE VI TERM OF OFFICE

The term of office for Officers, Choir Members, Flag Bearer, Alternates and Members of Grand Bethel Committees shall be for one (1) year from the time of their installation at the Annual Meeting of the Grand

Guardian Council of Illinois until their successor has been installed at the next Annual Meeting of the Grand Bethel to be held at the Annual Meeting of the Grand Guardian Council of Illinois.

**ARTICLE VII
DUTIES OF GRAND BETHEL OFFICERS**

(a) GRAND BETHEL HONORED QUEEN:

- (1) To preside over all convocations of the Grand Bethel.
- (2) To supervise its affairs.
- (3) To appoint for a term of office for one (1) year, with the approval of the Grand Bethel Guardian any necessary committees.
- (4) To promote the good of the Order at all times.
- (5) To see that her Corps of Officers render whatever assistance possible to the Bethels of the State of Illinois.
- (6) To serve as the Installing Officer of the Grand Bethel Installation

(b) GRAND BETHEL SENIOR PRINCESS AND GRAND BETHEL JUNIOR PRINCESS:

- (1) Grand Bethel Senior Princess and Grand Bethel Junior Princess shall be chairmen of promotion and membership committee(s).

(c) The Grand Bethel Honored Queen, Grand Bethel Senior Princess, and Grand Bethel Junior Princess shall receive complete copies of the Constitution and Bylaws of the SGC, Manual of Rules and Regulations of the GGC of Illinois, and Bylaws of the Grand Bethel of Illinois, the Illinois Grand Bethel Ritual, and the SGC Book of Ceremonies. These copies shall be retained by these Grand Bethel officers to study until the end of their term of office at which time the copies will be passed to their successors at the installation of Grand Bethel Officers.

(d) GRAND BETHEL OFFICERS:

- (1) To assist the Grand Bethel Honored Queen in promoting the growth and welfare of the Order by following the established guidelines of duties and responsibilities created by the Grand Bethel.
- (2) Grand Bethel Recorder shall be present at all meetings of the Grand Bethel and record all actions of the Grand Bethel. She shall present her books for an audit per GGC Bylaws.
- (3) Grand Bethel Treasurer shall be present at all meetings of the Grand Bethel and present her books for an audit per GGC Bylaws.
- (4) Grand Bethel Officers shall agree to attend the majority of Official Visits for the ensuing Grand Guardian Council year.
- (5) The Grand Bethel Musician shall receive a copy of the Music Ritual. She shall retain this copy to use during all meetings of Grand Bethel, until it is passed on to her successor at the installation of the Grand Bethel.

**ARTICLE VIII
MEETINGS**

(a) The Grand Bethel shall meet at least two (2) times per annum. The Annual Business Meeting shall be held at the same time and in the same city as the Annual Meeting of the Grand Guardian Council of Illinois. An Official Visit shall be held, the location to be decided by the Grand Bethel Honored Queen and the Grand Bethel Committee.

(b) Members of Job's Daughters International, Grand Bethel Members, Past Grand Bethel Members, Past Grand Bethel Honored Queens and members of the Grand Bethel Committee, may attend the Annual Meeting. Other guests with proper Masonic relationship and special guests may attend the meeting at the discretion of the Grand Bethel Honored Queen and the Grand Bethel Guardian.

(c) The Grand Bethel shall have a weekend for the exchange of ideas devoted to the promotion of Job's Daughters and the fellowship of its members. This weekend shall be under the supervision of the Grand Bethel Committee.

(d) The Grand Bethel elective officers shall meet with the Grand Bethel Guardian and Grand Bethel Committee following the close of the Annual Meeting or within thirty (30) days thereafter. Other meetings may be called when deemed necessary, by the Grand Bethel Honored Queen and the Grand Bethel Guardian.

ARTICLE IX FINANCE

Section 1. RECEIPTS.

- (a) Each member of the Grand Bethel shall pay a fee of six dollars (\$6.00) payable before the close of the Annual Meeting of the Grand Guardian Council of Illinois and shall be issued proof of the same.
- (b) All funds belonging to the Grand Bethel shall be deposited in the checking account or the Grand Guardian Council of Illinois of Job's Daughters International in the name of the Grand Bethel of Illinois.
- (c) The Grand Bethel Honored Queen, Grand Bethel Senior Princess, Grand Bethel Junior Princess, Grand Bethel Recorder, Grand Bethel Treasurer, and the Grand Bethel Guardian shall receive a quarterly statement telling them how much money is in the account. In return they will tell what the present total is at the Grand Bethel Committees' meeting.
- (d) The Grand Bethel Honored Queen shall have at least one (1) fund raiser during her term. The fund raiser shall be approved by the Grand Bethel Committee.
- (e) All fund raisers for Grand Bethel, including regional fund raisers, shall be deposited into the Grand Bethel General Fund.

Section 2. DISBURSEMENTS.

- (a) Bills shall be paid when properly signed by the Auditing Committee consisting of the Grand Bethel Honored Queen, Grand Bethel Senior Princess and Grand Bethel Junior Princess and approved by the Grand Bethel Guardian or Associate Grand Bethel Guardian.
- (b) The Grand Bethel Honored Queen, at the request and/or the approval of the Grand Guardian shall be paid twenty cents (\$.20) per mile – not to exceed two thousand dollars (\$2,000.00) per year when representing Job's Daughters in Illinois, provided Grand Bethel's funds are available.
- (c) The Grand Bethel Honored Queen shall receive reimbursement for travel and accommodation expense, upon presentation of bills, not to exceed four hundred dollars (\$400.00), when representing the Grand Bethel of Illinois at the Annual Meeting of the Supreme Guardian Council.
- (d) Subject to available funds, the Grand Bethel Honored Queen shall receive reimbursement upon presentation of bills, towards expenses of installation not to exceed three hundred dollars (\$300.00), if installation is held jointly with the GGC, or four hundred dollars (\$400.00), if held separately, both cases include postage. She shall also be reimbursed for expenses of the Grand Bethel Official Visit, not to exceed four hundred dollars (\$400.00), which also includes postage, if funds available.
- (e) The Grand Bethel Honored Queen shall have her Grand Bethel Banquet, Royalty Luncheon and Formal Banquet paid for at GGC Annual Meeting.
- (f) Each retiring Grand Bethel Honored Queen shall receive a Past Grand Bethel Honored Queen's Jewel equal to #J-99PHQ.
- (g) Each retiring Grand Bethel Guardian shall receive a Past Grand Bethel Guardian Jewel #JGB-3, unless she has previously served as Grand Bethel Guardian and already received a Past Grand Bethel Guardian jewel. Each retiring Associate Grand Bethel Guardian shall receive a Past Associate Grand Bethel Guardian Jewel #JGB-4, unless he has previously served as Associate Grand Bethel Guardian and already received a Past Associate Grand Bethel Guardian jewel.
- (h) A grant shall be awarded in the name of Janet Rau, Past Grand Bethel Honored Queen of 1974-75. The grant amount shall be the same as those awarded by the GGC and be provided from

the funds of the Grand Bethel. The Grand Guardian Council committee for the Educational Grant fund shall determine the recipient.

(i) The Grand Bethel Honored Queen shall have her portion of her room paid at the annual meeting of the GGC for the year she retires, to be paid from Grand Bethel funds.

(j) The Grand Bethel Honored Queen shall receive reimbursement, upon presentation of the bill, towards table favor expenses of those who have registered for the Grand Bethel Banquet at the Annual Meeting of the Grand Guardian Council at the price of fifty cents (\$.50) per item from the Grand Bethel funds, if available.

(k) At the close of the term, after all bills have been paid for that year, with the exception of favors for the Grand Bethel Banquet, a donation can then be decided for the designated charity. This donation will depend on the total amount left in the Grand Bethel account and shall be approved by the Grand Bethel Committee.

(l) The Grand Bethel Honored Queen shall receive reimbursement, upon presentation of the bill, toward the expense of her tiara or crown. This expense shall not exceed fifty dollars (\$50.00).

(m) The Grand Bethel Senior Princess and the Grand Bethel Junior Princess, at the request and/or the approval of the Grand Guardian shall be paid twenty cents (\$.20) per mile – not to exceed three hundred dollars (\$300.00) per year when representing Job’s Daughters in Illinois, provided Grand Bethel’s funds are available.

ARTICLE X ESCORT, HONORS, AND FORMALS

(a) A Grand Bethel officer is distinguished by the title of her respective Grand Bethel Office. Officers shall be escorted and introduced as prescribed in the Ritual provided by the Supreme Guardian Council. There are no Grand Bethel Honors.

(b) All officers shall wear appropriate attire as approved by the Grand Bethel Guardian and Grand Bethel Medallions when serving as Installing Officers or when officially representing the Order at any meeting or social function.

(c) When the Grand Bethel is in session and at any other Grand Bethel function as approved by the Grand Bethel Committee, the Grand Bethel Honored Queen, Grand Bethel Senior Princess, and Grand Bethel Junior Princess shall wear light lavender robes, lavender capes and the official Grand Bethel crowns in place of the official regalia of the Order. The other Grand Bethel officers shall wear light lavender robes in place of the official regalia of the Order.

(d) The Grand Bethel Honored Queen shall wear a traveling cape, traveling tiara or crown and formal when officially representing Grand Bethel or Job’s Daughters International.

(e) The Grand Bethel Senior Princess and Grand Bethel Junior Princess shall wear a sash bearing the name of their office over dresses and formals only. The sashes shall be passed on to their successors at the annual installation of Grand Bethel Officers and Choir of Illinois. The sashes shall be paid for from the funds of the Grand Bethel account of the Grand Guardian Council.

(f) The care and storage of the Grand Bethel Robes shall be entrusted upon the Grand Bethel Committee and the five (5) elected officers of the Grand Bethel. The robes are to be worn at all Grand Bethel meetings and anytime approved by the Grand Bethel Committee and the Grand Bethel Honored Queen.

ARTICLE XI SUPERVISION

(a) All activities of the Grand Bethel shall be under the supervision of the Grand Bethel Honored Queen, with the approval of the Grand Bethel Committee.

(b) Decisions of the Grand Guardian not contrary to existing law shall be in effect until the next Annual Meeting of the Grand Guardian Council of Illinois.

**ARTICLE XII
GRAND BETHEL ADVISORY COMMITTEE**

The Grand Bethel Advisory Committee shall be composed of three (3) members, the Junior Past Grand Bethel Honored Queen of Illinois and two (2) other Past Grand Bethel Honored Queens of Illinois. It shall be the duty of the grand Bethel Advisory Committee:

- (1) To advise the elected Grand Bethel Officers of their responsibilities and upon matters of policy and procedure.
- (2) To offer suggestions which may be for the advancement and promotion of Job's Daughters International and the good and welfare of the Grand Bethel of Illinois.
- (3) To assist the Grand Bethel Honored Queen, upon her request, in the plans for the Grand Bethel year.
- (4) To keep a file of events and procedures which by custom are applicable to each Grand Bethel term, the contents of which may be used for reference by the Grand Bethel Honored Queen, Grand Bethel Senior Princess, and Grand Bethel Junior Princess. This file shall be passed down to each Junior Past Honored Queen, who serves on the Grand Bethel Advisory Committee, for its safekeeping.

**ARTICLE XIII
AWARDS**

- (a) The Grand Bethel of Illinois shall have a Grand Bethel Officer Meritorious Service Award to be presented to the Grand Bethel Officer, Choir Member or Alternate who has shown exemplary support to the Bethels, Job's Daughters of Illinois and support to the Grand Bethel of Illinois. The award shall be given to the recipient at the Annual Meeting of the Grand Bethel of Illinois. The terms of this award will be determined by each Grand Bethel Honored Queen with the approval of the Grand Bethel Committee. Grand Bethel elected officers shall not be eligible for this award.
- (b) The Grand Bethel Honored Queen may implement other awards with the approval of the Grand Bethel Committee.

**ARTICLE XIV
AMENDMENTS**

Section 1.

The Bylaws of the Grand Bethel shall be amended only in the following manner. A proposed amendment to the Bylaws shall be submitted in writing and signed by all makers to the Grand Secretary at least ninety (90) days prior to the Annual Meeting. Said amendments to the Bylaws must have the approval of the Jurisprudence Committee, the Grand Guardian, Associate Grand Guardian, Vice Grand Guardian and Vice Associate Grand Guardian of the Grand Guardian Council of Illinois before circulation. Circulation to the Grand Bethel officers and each Bethel must be at least thirty (30) days before the Annual Meeting. Such amendments shall be acted upon by the Grand Bethel members at the Annual Meeting. A two-thirds (2/3) affirmative of votes shall be necessary for the recommendation to the Grand Guardian Council for adoption of the amendment.

Section 2.

Approved amendments shall be submitted by the Grand Secretary to the Jurisprudence Committee of the Supreme Guardian Council for final approval.

**ARTICLE XV
OTHER COMMITTEES**

Section 1. Promotion Committee.

The Promotion Committee shall be composed of a least five (5) or more Grand Bethel members appointed by the Grand Bethel Honored Queen with the approval of the Grand Bethel Committee. This Committee will be co-chaired by the Grand Bethel Senior Princess and the Grand Bethel Junior Princess. It shall be the duty of this committee to:

- (1) Promote Job's Daughters when requested by the Grand Bethel Honored Queen.
- (2) Promote the Order before all Masonic affiliated bodies when and where the opportunity presents itself when requested by the Grand Bethel Honored Queen.
- (3) Give a brief report on their activities at the Annual Meeting of the Grand Bethel.

Section 2. Membership Committee.

The Membership Committee shall be composed of at least five (5) Grand Bethel members appointed by the Grand Bethel Honored Queen with the approval of the Grand Bethel Committee. This committee will be co-chaired by the Grand Bethel Senior Princess and the Grand Bethel Junior Princess. It shall be the duty of this committee to:

- (1) Encourage growth and retention of membership.
- (2) Collaborate and exchange ideas regarding growth and retention of membership.
- (3) Give a brief report on their activities at the Annual Meeting of the Grand Bethel.

**ARTICLE XVI
GRAND BETHEL BEAU**

Section 1. Eligibility

- (a) The Grand Bethel Beau shall be no younger than 13 years of age and no older than 20 years of age. When he has attained the age of 18 or older, it is required that he attends a CAV class and receives his certification, in order to hold the position.
- (b) To become Grand Bethel Beau, you must be male, unmarried, childless, be a Bethel Beau of a local Bethel and represent the virtues of Job's Daughters.

Section 2. Selection

- (a) The selection of the Grand Bethel Beau will be:
 - (1) Based on a test of general knowledge of JDI and Illinois Job's Daughters.
 - (2) And a majority vote of Grand Bethel members in attendance at the Annual Grand Session.

Section 3. Regalia

- (a) Once being selected he shall wear a collar distinguishing him as the Grand Bethel Beau of Illinois.

Section 4. Responsibilities

- (a) Act as a liaison between Illinois Job's Daughters and the Order of DeMolay, if a member of the Order of DeMolay.
- (b) To be a male representative of Job's Daughters for the purpose of promoting membership and growth.
- (c) To have a general knowledge of Job's Daughters.
- (d) To assist the Grand Bethel Honored Queen in anything asked including but not limited to:
 - (1) Assisting the Grand Bethel Honored Queen with preparing activities.
 - (2) Supporting growth.
 - (3) Promoting the order.
 - (4) Participate in all Grand Bethel activities when appropriate.

Section 5. Chaperone and Sleeping Arrangements

(a) The Associate Grand Bethel Guardian shall be the official chaperone of the Grand Bethel Beau at all Job's Daughters events. In the event the Associate Grand Bethel Guardian is not available another male CAV may act as chaperone.

(b) The Grand Bethel Beau shall not be in any "non-public" or isolated rooms or areas with any Job's Daughters unless accompanied by the Official Chaperoned or another CAV adult. Under no circumstances shall the Grand Bethel Beau enter the lodging area(s) (e.g., hotel rooms, sleeping room, etc.) of any Job's Daughter.

Section 6. Removal

(a) Failure to comply with these duties and requirements may result in removal from position at the discretion of the Grand Bethel Committee.